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| **Macintosh HD:Users:Marketingco:2. Client folders:2. Clients:1. Active:Torridon Primary School:Artwork files supplied:Torridon Primary Logo Artwork:JPEG:TorridonTreeLogo_Mono_Pos.jpg** | **Torridon Primary School** |

Cleaning Contract

Form of Confidentiality Undertaking

Torridon Primary School

Hazelbank Road

Catford

London

SE6 1TG

020 8697 2762

**sbm@torridonprimary.lewisham.sch.uk**

June 2019

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Cleaning Contract

Form of Confidentiality Undertaking

# To Torridon Primary School

In consideration of Torridon Primary School (“the School”) inviting us to submit a Tender for provision of cleaning services, we undertake to hold information relating to Council staff terms and conditions disclosed to us in the strictest confidence; to use it only for the purpose of preparing a Tender submission for the current Tender; and not to disclose it to any third party (including without limitation to any agent, professional adviser or associated company) or to any employee other than employees who need to have access to it to prepare the Tender submission and who have been instructed and bound by personal undertaking to the Council in the same terms to keep the information confidential.

Signed by………………………………………………………….of

………………………………………………………………………Ltd/Plc

Date…………………………….

The signatory hereto is the signatory to the Tender submission and is authorised to bind the Tenderer in this respect.